



To: **Marketplace Vendors & Sponsors**

Name of Event: TD Presents: Scarborough (Toronto) Community Multicultural Festival
Date of Event: **Friday, August 24 – Sunday, August 26, 2018**
Rain Date: Sept 21- 23, 2018
Location: MasarykTown Park, 450 Scarborough Golf Club Road ***VENUE CHANGE

Time of Event: Friday 12pm – 10:00pm Saturday/Sunday 10am-10pm
Set Up Time: Thursday, August 23 or Sept 20 from 6pm-12am, and Friday, Aug 24 5am-8am
Take Down Time: Sunday, August 26, 2018 no later than by 12am Monday

Please note that all vendors must abide by the General Rules and Regulations as set out by the Kinron Associates Event Services Management that has been signed and agreed to by the Vendor during the application process.

In addition to these Rules, Vendor must abide by the following rules specific to this event.

1. All vendors must present their permit to gain access. Vendors will be directed to their designated location by the Marketplace staff / security.
2. Vendors will not be allowed to park behind booth, must park at designated parking location,
3. Only vehicles with approved Kinron Associates permits will be allowed access in the area Please note delivery vehicles will not be allowed entry therefore vendors must collect all items from the gated entrance.
4. **Vendors will not be permitted to set up prior to 5AM. Set up time will begin 5:00AM-9:00AM.**
5. Vendors are allowed to set up their own tent or rent one from us at additional cost.
6. Once the EVENT is finished on FINAL DAY and Police have opened the roads vendors will be permitted to exit.
7. All Food Vendors must be approved by Toronto Public Health before they are permitted to sell
8. Vendor must also abide by the Rules and Regulation as set out by Local Public Health and the City of Toronto. **All Food Vendors must have a Fire Extinguisher.**
9. All Food Vendors must have a Food Handlers Certificate in their designated area.
10. All Vendors are responsible for their own location electrical requirements.(electricity will be provided at a cost)
11. **The sale of bottled water & alcohol is prohibited at the Scarborough Community Multicultural Festival**
12. Other Rules & Regulations as identified at the Vendors Workshop and on the Official Rules and Regulation Forms

Please note that the Kinron Associates Event Services Management will deny access to any vendor who has unpaid balance.

Thanks for your support,

Steven McKinnon
CEO
steven@kinronassociates.com
647-343-0821

Marketplace Manager
marketplace@kinronassociates.com

KINRON ASSOCIATES EVENT SERVICES MANAGEMENT

85 Chestermere Blvd., Toronto, ON M1J 2Y2
Tel: 647-343-0821 • Fax: 416.431.6134
E-Mail: info@kinronassociates.com • Web: www.kinronassociates.ca